

**COMMUNITIES SELECT COMMITTEE
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED MARCH 2013**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

Date of meeting	Item	Recommendations/ Actions	Responsible officer or member	Response	Next progress check:
21/11/12	FIRE & RESCUE ADVISORY GROUP (FRAG) [Item 7]	That the Cabinet Member for Community Safety is requested to share the following information regarding FRAG on a regular basis: a. Any changes of membership b. All report papers for meetings c. Any significant changes such as changes of terms of reference	James Stanton (Scrutiny Officer has asked Cabinet Business Manager to pass request on to Cabinet Member).	An update was provided to the committee at the meeting on 16 January 2013. This recommendation has now been implemented.	Complete
21/11/12	FIRE & RESCUE ADVISORY GROUP (FRAG) [Item 7]	That due to the elements of duplication between the Members' Reference Group and FRAG in terms of both focusing on the Public Safety Plan and surrounding issues of this Plan, it is recommended that the Members' Reference Group	Scrutiny Officer/Chris Norman (Chair of Member Reference Group) – responsible for notifying Member Reference Group.	An update was provided to the committee at the meeting on 16 January 2013. This recommendation has now been implemented and the Members reference group has been disbanded.	Complete

Date of meeting	Item	Recommendations/ Actions	Responsible officer or member	Response	Next progress check:
		ceases and issues on progress and implementation of the Public Safety Plan are directed to the Select Committee on a periodic basis for scrutiny.			
16/01/13	SCRUTINY OF COMMUNITY SAFETY AND THE ELECTION OF A POLICE & CRIME COMMISSIONER FOR SURREY	That, as part of its scrutiny of the Community Safety Partnership, the Communities Select Committee ensures that appropriate links are made with the Single Strategic Assessment and the priorities of the Police & Crime Commissioner.	Chairman	Scrutiny of the Single Strategic Assessment has been included in the Forward Work Plan as an item to be scheduled for 2013/2014	Complete
16/01/13	SCRUTINY OF COMMUNITY SAFETY AND THE ELECTION OF A POLICE & CRIME COMMISSIONER FOR SURREY	That any issues or concerns identified by the Committee from its scrutiny of the Community Safety Partnership which fall within the remit of the Police & Crime Commissioner be reported to the Police & Crime Panel, to inform its own scrutiny of the work of the Commissioner.	Chairman	The Chairman and Scrutiny Officer have agreed to refer issues and concerns which fall within the remit of the PCP, as and when they arise, and will keep the Select Committee informed	Complete

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16/01/13	EXTRACTING VALUE FROM CUSTOMER FEEDBACK	<p>a) That this report should be drawn to the attention of the Cabinet to consider the appropriate course of action to address the highlighted concerns.</p> <p>The Cabinet may wish to consider:</p> <p>1.1. How the Council could be better shaped to ensure customer feedback is routinely used in policy design and service delivery;</p> <p>1.2. In line with the Leader's initiative "Think Councillor, Think Resident", what arrangements could be put in place to assure Members and residents that public concerns are being noted and used by the Council; and</p>	Chairman	<p>The issue was referred to Cabinet on 5 February 2013. A response is included in the agenda papers.</p> <p>Cabinet response stated that Customer Services will be working to embed the "Customer Service Excellence" standard to drive customer improvement across the Council. The points raised by the Select Committee will be given consideration as part of this process.</p> <p>A report on this process is being brought to Cabinet in September.</p>	Complete

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		1.3. Periodically examining customer complaints and feedback at Cabinet meetings.			
16/01/13	OUTCOMES-BASED FUNDING FOR VOLUNTARY, COMMUNITY AND FAITH SECTOR INFRASTRUCTURE IN SURREY	That the outcomes-based approach to delivery of VCFS infrastructure in Surrey for 2013-14, which has been developed in discussions with the Portfolio Holder, the VCFS and partners, be endorsed.	Chairman	NA	Complete